



**Information Technology Enterprise
Solutions-2 Services
(ITES-2S)**

Ordering Guidelines Supplement

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Submitted by:



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1.0 INTRODUCTION TO ITES-2S

STG, Inc. and ITES-2S

Celebrating 20 years of service and program management excellence, STG, Inc. (STG) provides the U.S. Department of Defense (DoD) and U.S. Government with performance-based solutions—using technology as an engine to drive our customers’ missions. Solutions are leveraged from our core competencies in information technology (IT), applied engineering, and scientific support. Headquartered in Reston, Virginia, STG is one of a small percentage of U.S. companies with a Software Engineering Institute (SEI) Capability Maturity Model Integration (CMMI) Maturity Level 3 rating and ISO 9001:2000 certification—ensuring repeatable processes with high-quality, low-risk results for our customers. Our credentials include Project Management Institute (PMI) and IT Infrastructure Library (ITIL) certifications, ensuring a management approach that is aligned with our customer’s program organizational objectives.

Ordering Guide Intent

STG has prepared this primer as a supplement to the U.S. Army Small Computer Program (ASCP) Information Technology Enterprise Solutions-2 Services (ITES-2S) Ordering Guidelines. It is intended to introduce ITES-2S as a vehicle available for end-to-end IT solutions and the order process. Orders required compliance and development according to the U.S. Army’s complete instructions and requirements. These governing requirements for using the ITES-2S contract are available and maintained online by ASCP. The website, <https://ascp.monmouth.army.mil>, provides the authoritative Ordering Guidelines, forms, example Statement of Work (SOW), Performance Work Statement (PWS), and Statement of Objectives (SOO), formats, and other useful links to aid order development.

This document contains basic information needed under the ITES-2S contract to obtain services, hardware, software, and associated products to satisfy information technology activities at all operating levels for Army, DoD, or any other Federal authorized agency. STG is ready with program management, technical approaches, and expertise to support the varied missions required that may be ordered under ITES-2S.

Contacts and Additional Information

STG’s ITES-2S Program Management Office (PMO) is ready to help with any questions concerning these Ordering Guidelines.

STG ITES-2S Points of Contact	
Bill Cleghorn, Director, Army IDIQ	703.691.2480 Ext. 227, wcleghorn@stginc.com
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STG's ITES-2S Website



The STG ITES-2S website's address is www.ites-2s.com. Continually updated, this site provides additional information and tools to assist and speed the order process from inception to award and delivery.

Government Points of Contact

The authoritative Army points of contact (POC) for ITES-2S are also available to provide the information and direction needed to ensure effective ordering under this performance-based acquisitions contract.

Army ITES-2S Points of Contact		
U.S. Army Contracting Agency ITEC4 Program Office	Joann Underwood Contracting Officer	703.325.4573, DSN 221-1700 joann.underwood@itec4.army.mil
	Stacy Watson Contracting Specialist	703.325.3315, DSN 221-3327 stacy.watson@itec4.army.mil
ASCP Program Office	Marian Keitelman Product Lead ITES-2S	732.427.6792, DSN 987-6792 marian.keitelman@us.army.mil





2.0 ITES-2S CONTRACT

The ITES-2S contract is a performance-based service acquisition (PBSA) and is the preferred method of contracting for services and supplies.

About ITES-2S

ITES-2S includes a full range of services and solutions necessary for the Army to satisfy its support of the Army enterprise infrastructure and infostructure goals with IT services worldwide. The scope includes the command, control, communications, computers, and information management (C4IM) requirements as defined in Army Regulation 25-1 (AR 25-1), as well as requirements analysis, development and implementation of recommended solutions, and the operation and maintenance of legacy systems and equipment. The Army has established a scope of broad, comprehensive service types available, and sufficient flexibility to satisfy requirement changes that may occur over the 9-year period of performance. ITES-2S also provides a services-based solution under a full range of IT equipment.

Availability

The Army, DoD, or any other Federal agency are authorized to fulfill in-scope requirements under ITES-2S. ITES-2S is a performance-based indefinite delivery, indefinite quantity (IDIQ) contract vehicle (Contract number W91QUZ-06-D-0015) valued at \$20 billion over the next 9 years. ITES-2S is structured for an initial 3 years with three 2-year follow-on options.

Objectives of the ITES-2S Contract

The ITES-2S contract vehicle's fundamental purpose is to meet the Army enterprise infrastructure and infostructure goals with a full range of innovative, world-class IT support services and solutions at a reasonable price. The services and solutions must not only be in compliance with existing DoD and U.S. Department of the Army standardization and interoperability policies, but also should strive to enhance Army capabilities by supporting implementation and partnering in the implementation of the Network Enterprise Technology Command's (NETCOM) Networthiness Program. The Army has established the following objectives for the ITES2-S contract:

ITES-2S—Ensuring total program support and solutions for the Army and authorized agency users	
Contract Management	<ul style="list-style-type: none">• Establish and maintain contract methodologies and operations that are flexible, facilitate change, and allow for continuity of user support over the life of the contract• Continuously improve task order competition throughout the life of the contract• Increase use of subcontractors and teaming partners to bring expert talent and ingenuity to the varied work under ITES-2S and effectively use small businesses to assure achievement of mandatory subcontracting goals
Army and Contractor Partnership	<ul style="list-style-type: none">• Promote the contract to Army, DoD, and other Federal agencies to increase potential customers' awareness of available services, solutions, and the benefits of this contract• Support and partner with the Army Small Computer Program (ASCP) on the Army's data and reporting requirements through electronic interface• Promote the benefits of performance-based contracting by educating Army users• Continuously seek ways to increase customer satisfaction through delivery of superior IT services• Support and partner with ASCP hardware and software contract holders as a preferred source of supply



ITES-2S—Ensuring total program support and solutions for the Army and authorized agency users	
Business Processes	<ul style="list-style-type: none"> • Provide compliant, state-of-the-market, sustainable, supportable, and interoperable IT service solutions worldwide • Identify and implement best commercial practices, new technologies, and streamlined approaches that afford the Army and other customers' IT and telecommunications structure the ability to improve their performance and IT business processes (e.g. offering tools, techniques, and practices for migration to enterprise resource planning and implementation of enterprise directory services) • Assure affordable, best value, and best pricing solutions

The ITES-2S contract is a PBSA and is the preferred method of contracting for services and supplies. PBSA is contracting for results, not just best efforts, and involves structuring all aspects of an acquisition around the purpose of the work to be performed. Essential elements of PBSA include:

- Performance requirements, expressed in either a PWS or SOO. Performance requirements should be described in terms of what the required output is, rather than specify how the work is to be accomplished.
- Performance standards or measurements, which are criteria for determining whether the performance requirements are met.
- Appropriate performance incentives, either positive or negative.
- A Surveillance Plan documenting the Government's approach to monitoring the contractor's performance.

For further information regarding performance-based acquisitions (PBSA), please see the ASCP ITES-2S ordering guidance found at <https://ascp.monmouth.army.mil>.

3.0 ITES-2S CONTRACT TASK AREAS

The ITES-2S contract is intended to satisfy worldwide development, deployment, operation, maintenance, and sustainment requirements for IT service and equipment. Also included is support to analyze requirements, develop and implement recommended solutions, and operate and maintain legacy systems and equipment.

Scope of Contract-Specific Task Areas

The IT services solutions are categorized in the list of task areas below. This list of tasks is not considered to be inclusive of all activities that may be covered in ITES-2S task orders. The types of provided services fall into the following Task Areas:

ITES-2S Task Areas—Broad and flexible to meet mission IT sustainment and moderation objectives	
Task Area	Sub-Task Area
Business Process Reengineering (BPR)	Business Case Analysis
	Functional Requirements Decomposition
	IT Capital Planning
	Gap Analysis
	Risk Management
	Workflow Analysis
Information Systems Security	Computer Security Awareness and Training
	Computer Security Incident Response
	Information, System, Data, and Physical Security
	Mainframe Automated Information Security Support





ITES-2S Task Areas—Broad and flexible to meet mission IT sustainment and moderation objectives	
Task Area	Sub-Task Area
Information Assurance	Disaster Recovery
	Continuity of Operations
	Contingency Planning
	Remote Monitoring/Intrusion Detection
	Security Architecture Design
	Security Hardening
	Secure Video Teleconferencing
	System Certification and Accreditation (DITSCAP)
Information Technology Services	Biometrics
	Configuration Management
	Capacity Management
	Computer Aided Design/Engineering/Management (CAD/CAE/CAM)
	Computer Systems Administration, Management, and Maintenance
	Design/Specifications for Information Systems
	Data and/or Media Management
	Database Applications Development
	Design/Specifications for Information Dissemination
	DoDAF Based Operational & System Architecture Design & Development
	Economic/Business Case Analysis (Cost/Benefit and Risk)
	Independent Validation and Verification (IV&V)
	Internet/Intranet/Web Applications/Network Computing
	Legacy Systems Modernization
	Performance Benchmarking/Performance Measurements
	Simulation and Modeling
	Software/Middleware Development
	Source Data Development
	Statistical Analysis
	Systems Development and Software Maintenance
	Systems Programming
	Video Teleconferencing
	Voice over Internet Protocol (VoIP)
	Web and Computer Systems Decision Support Tools
Web Enabled Applications	
Enterprise Design, Integration, and Consolidation	Information and Knowledge Engineering
	Integrated Solutions Management
	Knowledge Engineering/Management
	Market Research and Prototyping
	Measuring Return on Investment (ROI)
	Earned Value
	Compliance with Interoperability Standards
	Product Integration
	Reliability and Maintainability
	Requirements Analysis
	Reverse Engineering
	Software Engineering
	Software Life Cycle Management
	Systems Integration
	Technology Insertion
Test and Evaluation	



ITES-2S Task Areas—Broad and flexible to meet mission IT sustainment and moderation objectives	
Task Area	Sub-Task Area
Education/Training	Wireless Networking
	User Training
	Wargaming, Experimentation, Scenario Design and Execution
	Instructional Design, and Modeling and Simulation
Program/Project Management	Design and Execution of Computer-Generated Imaging Training
	Strategic Enterprise IT Policy and Planning
	Change Management
	Program Assessments and Studies
	IT Strategic Planning Program Assessment and Studies
	IT Project Cost and Schedule Management
	IT Strategic Planning
	Management/Administrative Support/Data Entry
	Deployment Management
	Systems Operation and Maintenance
Commercial Off-the-Shelf Software Products and Support	
Computer Systems Administration	
Computer Systems Facilities Management and Maintenance	
Licensing Support	
Software License Management	
Legacy Systems Maintenance	
Network Management	
Help Desk Support	
Desktop Support	
Property Management	
Network Support	Network and Telecommunications Infrastructure Support
	Office Automation Support
	Seat Management/Asset Management

Skill Level Categories and Descriptions

STG offers a range and level of skills based on labor category descriptions available at <https://ascp.monmouth.army.mil>. These may be with labor categories and job descriptions on a task order basis.

4.0 STG CORPORATE AND TEAM STG'S CAPABILITIES

STG has assembled a premier ITES-2S Team capable of responding to all service area task orders through proven experience and expertise, proven program management, and proven technical approaches and methodology.

STG—Prime Contractor Profile

STG is the prime on leading Team STG. We are a well-qualified small business experienced in successfully managing multiple IDIQ performance-based contracts (PBC). Eighty-eight percent of STG's revenue is generated through task orders; they are the foundation of our success and our superior past performance ratings with Army PBCs. We have invested in infrastructure that provides a dedicated task order management and administration capability.



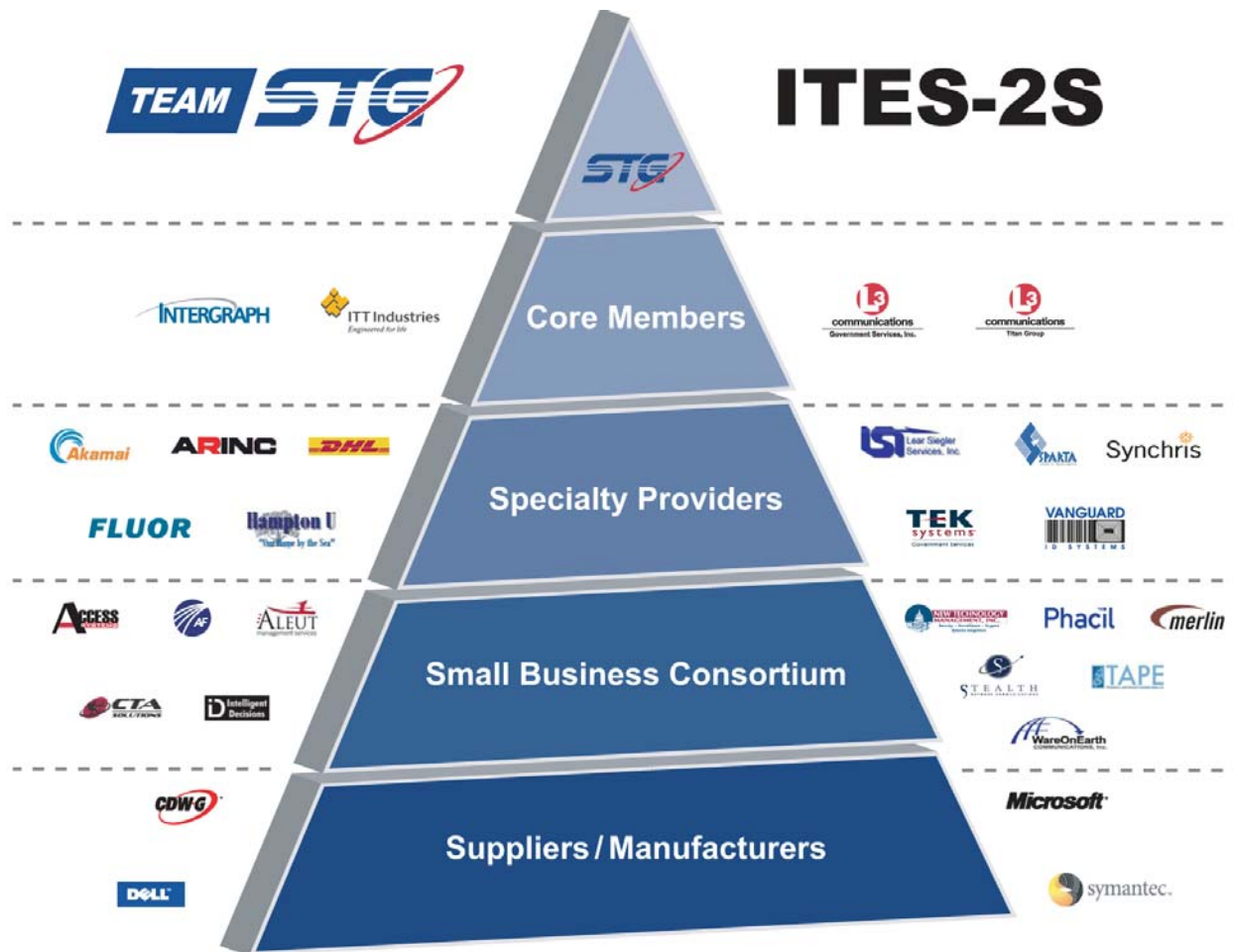


Our operating sectors and groups are focused on understanding each customer's goals and objectives and aligning our competencies to match them. STG can economically and efficiently deliver Army IT solutions because we offer:

- A right-sized, financially stable firm founded in 1986. STG is focused, nimble, responsive, efficient, and effective, showing a significant growth trend to \$170 million. STG supports DoD in accordance with Standard Industrial Classification (SIC) Code 4813 and North American Industry Classification System (NAICS) Code 517110 (telecommunications networks, wired) with a small business size standard of 1500, offering multiple-year stability at that level.
- Knowledge to build successful teams that combines STG's Army experience with the teammates chosen for this submission. Our teammates, L-3 Titan Group, L-3 GSI, and ITT, together exceed 45 years and \$4 billion of performance-based contracting in the ITES-2S functional areas and provide key relationships with Communications Electronics Command (CECOM), Program Executive Office for Enterprise Information Systems (PEO-EIS), Chief Information Office (CIO)-G6, and NETCOM and its associated Directorates of Information Management (DOIM).
- An understanding of Army contracting and performance requirements that yields a focused Defense Sector and ITES-2S PMO. This reflects Team STG's commitment—as a proven provider of critical IT services—to supporting clear lines of authority and single points of contact to guarantee exceptional customer service and support.
- Experienced project and subcontractor management expertise using established task order methods and procedures. This makes Team STG an invaluable contributor to the Army's post-award success.
- Dedicated task order management and administration and effective automated administrative tools. Ensuring Army visibility and teammate coordination, this exemplifies our commitment to best practices as proven by our quality certifications—ISO, CMMI, and ITIL.

Teammate Profiles

STG has gathered a highly qualified team of core members, specialty providers, small businesses, suppliers, and manufacturers. Team STG was built to meet two primary objectives: to ensure that the team meets the depth and breadth of experience needed to address the task areas and to ensure that small businesses with the sufficient skills and experience that can take a lead role are well represented to meet the required minimum subcontracting goals.



STG incorporated its philosophy into the development of our ITES-2S team. The result is a team of subcontractors who:

- Are capable of implementing and managing all SOW requirements because of their significant size and scope.
- Bring special knowledge, including Microsoft initiatives, legacy integration, consolidation, portal development, information assurance (IA), and security management because of their particular skills.
- Offer the tools necessary to develop optimal solutions to the Army's requirements because of their outstanding hardware and software products.
- Are known businesses to the Army because of their demographic characteristics and expertise.

In addition to providing sound, quality services, they will enable STG to exceed all ITES-2S small business objectives. The depth and breadth of Team STG is the sum of the service and product capabilities of each of our teammates.





Teammate Services		
Subcontractor	Category	Service/Product To Be Provided to Team STG
ACCESS Systems	Woman-Owned Small Business	Services —IT services, education and training, and network support
Advantage Factory	HUBZone	Services —BPR; IA; and enterprise design, integration, and consolidation (EDI&C)
Akaimi	Small Business	Services —Information systems security, IA, IT services, EDI&C, and systems operation and maintenance (O&M)
Aleut Management Services	Small Disadvantaged Business	Services —Information systems security, IA, IT services, program and project management, and systems O&M
Applied Resources	Services-Disabled, Veteran-Owned Small Business; Veteran-Owned Small Business	Services —DoDAF-based operational and system architecture design and development, IV&V, simulation modeling, systems programming, EDI&C, and instructional design and modeling and simulation
ARINC	Large Business	Services —IT services, information systems security, IA, and systems O&M
CDW-G	Large Business	Services —EDI&C and product fulfillment
CTA Solutions	Small Business	Services —IT services, EDI&C, and systems O&M
Dell Computers	Large Business	Products —IT products
DHL	Large Business	Services —Transportation integration support
Fluor	Large Business	Services —Construction program and project management
Hampton University	Historically Black College and University	Services —IT subject matter expert (SME) support and IT administrative support
Intelligent Decisions	Small Business	Services —Information systems security, IA, IT services, EDI&C, program and project management, and systems O&M
Intergraph	Large Business	Services —BPR, information systems security, IA, IT services, EDI&C, program and project management, and systems O&M
ITT Industries	Large Business	Services —Information systems security, IA, IT services, EDI&C, education and training, systems O&M, and network support.
L-3 Government Services	Large Business	Services —BPR, information systems security, IA, IT services, systems O&M, and network support
Lear Siegler	Large Business	Services —IT services, program and project management, education and training, and Command, Control, Communications, Computers, Intelligence, Surveillance, and Reconnaissance (C4ISR) system upgrades
Merlin Technical Services	Small Disadvantaged Business	Services —IA, IT services, and EDI&C
Microsoft	Large Business	Products —IT products
NTMI	HUBZone	Services —Information systems security; Internet protocol (IP) data, video, and voice; IA; IT services; EDI&C; program and project management; and systems O&M
Phacil	HUBZone	Services —BPR, information systems security, IA, IT services, EDI&C, program and project management, and systems O&M
Sparta	Large Business	Services —Information systems security, IA, IT services, EDI&C, program and project management, engineering surveys, and network test and implementation
Stealth Network Communications	Woman-Owned Small Business	Services —VoIP- and IP-converged tactical solutions, unified messaging systems, and voicemail systems





Teammate Services		
Subcontractor	Category	Service/Product To Be Provided to Team STG
Symantec	Large Business	Services —Information systems security, IA, IT services, EDI&C, certifications, and product fulfillment
Synchris	Small Business	Products —Collaborative portal and platform
TEKSystems	Large Business	Services —IT staffing, and education and training
Technical and Project Engineering	Woman-Owned Small Business, Services-Disabled Veteran-Owned Small Business; Veteran-Owned Small Business	Services —Information systems security, IA, and program and project management
Titan	Large Business	Services —BPR, information systems security, IA, IT services, EDI&C, program and project management, education and training, and systems O&M
Vanguard ID Systems	Large Business	Products —Barcoded and magnetic-stripped cards and key tags
WareOnEarth	Small Business	Services —Information systems security, IA, IT services, EDI&C, program and project management, and systems O&M

5.0 STG MANAGEMENT PHILOSOPHY

STG’s management philosophy and resulting management approach, grounded in industry best practices, is built on a commitment to open communication, demonstrable quality, performance management, effective teaming, and outstanding customer service and support. We are successful using these principles to run multiple IDIQ task orders on ITES-2S.

We have the experience and knowledge base to understand the Army’s goals and objectives so that we can align ours accordingly. We have invested our time and gathered the resources necessary to understand the intricacies both in the Army’s phased transformation strategy and in studying the approach, requirements, and initiatives necessary to achieve a single Army network and enterprise infostructure.

Our management and contract administration plans outline this philosophy and approach, as does our Quality Management System (QMS). We provide dedicated resources and teammates willing to partner with the Army to provide the best possible solutions while fostering open and collaborative communication and customer-oriented relationships. This approach has enabled us to receive sterling Army and IDIQ contract references in performance-based contracting.

PMO Organizational Structure

STG’s approach provides a seamless, fully integrated team supported by a dedicated PMO for task order management. Our ITES-2S PMO provides the Army with a single point of contact, superior customer service, and access to a seamless team of ITES-2S task order personnel—including sales management, task order administration, and operational support. This will ensure not only that multiple performance-based task orders are brought to the contract, but also that all receive the optimal level of focus and attention.

STG’s PMO-based team management provides a comprehensive teaming approach that fosters open communication management through an experienced, dedicated infrastructure with proven





processes and procedures. Our established infrastructure and IDIQ task order management methodology is successful because:

- All teammates receive and have input into every ITES-2S task order.
- A management group reviews each task order, develops a strategy and approach, and determines the appropriate team members to meet the requirements.
- All teammates are privy to the decisions made and how requirements are mapped to their own capabilities.
- Our ITES-2S Web portal provides a registration process for teammates to inventory task order activities they have developed in partnership with the Army and other customers.
- All team members support joint marketing and provide dedicated operations personnel for single point of contact and immediate response capability.

The resulting benefits to the Army include:

- A dedicated, experienced PMO structure providing superior customer service with a single point of contact for the Small Computer Program Office, the CECOM Acquisition Contracting organization, and the end user community.
- Established task order and subcontract management functions that ensure superior performance and Army mission accomplishment through a seamless team management approach.
- Under our approach, staff and management responsibilities that are clearly defined and effectively managed while remaining fully reportable and accountable to the Army's Client Representative (CR) and Contracting Officer (KO).

PMO Core Services

The STG PMO's services are structured around four functional domains as described below. These domains cross operational roles and organizational boundaries to deliver high-quality solutions to our key organization customers and high-impact services to our teammates and Government partners.

Contract Promotion—The Contract Promotion Domain's functional objective is to identify potential task order candidates and assist our customers to procure funding. This is accomplished by directing them to the ITES-2S contract, and more importantly, by helping them focus clearly on the requirements embedded in AR 25-1 and other defined Army constraints. The resulting appropriately developed solutions—engineered with the Future Force in mind—will become affordable, best value task orders.

Task Order Management—The Task Order Management Domain, at its functional heart, is the core business of the contract. It is through the mechanisms in this domain that Team STG will deliver compliant, state-of-the-art, sustainable, supportable, and interoperable resolutions to IT challenges.





Program Control—The Program Control Domain ensures that all contractual, financial, and business elements are not only legally operating but also operational congruent with the work required. In addition, with its function reachback into the corporate quality assurance, security, and infrastructure programs, this domain frames and houses the STG PMO.

Team Support—The Team Support Domain has the essential function of ensuring that Team STG remains a team. We will be able to continue to provide the Government with the best practices, new technologies, and streamlined approaches, for instance, only through a significant team-sharing effort, which will be championed through this domain. Similarly, by monitoring teammate participation and performance, the STG PMO determines the team weaknesses that need to be addressed to continue to be successful.

PMO Tools

As a primary tool, Team STG will use project-specific performance standards and acceptable quality levels (AQL) to ensure that all employees and subcontractors are managed, monitored, and evaluated against established metric-based performance criteria.

Team STG also has a series of automated tools for managing ITES-2S. For instance, in addition to the ITES-2S Web portal—used to link our teammates and our customers—we will use our automated Lead Tracking System to log and track opportunities and task orders. Both tools provide the Army with visibility into the status of current opportunities and task orders.

Day-to-day PMO activity will be handled through the same automated task order management and reporting system because it enables routing information to specific staff, groups, and companies. Sign-offs and approvals are completed electronically. Our tools reduce cost, increase productivity, and enable STG to surpass all required performance levels.

6.0 ITES-2S—PERFORMANCE WORK STATEMENT-BASED ORDERS

ITES-2S is a Performance Based Acquisition (PBA). It is structured around the purpose of the work to be performed; not in the way the work is to be performed. Service and solution recipients measure the outcome of a contractor's efforts rather than managing those efforts to achieve a desired outcome. Orders using a PWS or SOO ensure that contractors determine and propose how to meet the Government's performance objectives, which acceptable performance levels are achieved, and that payment is only made for services that meet these levels. Success in PBA is dependent on careful planning, market research, a detailed PWS or SOO, and accurate performance measurement criteria.

The team must successfully meet the customer's needs and intended results on schedule and within budget. To do so, the team should have strong, effective senior program management leadership, support, and direct involvement and skilled professionals from multiple disciplines, as assembled in Team STG. When defining the task objectives under the PBA, orders will need each of its critical elements.





The Benefits of Increasing the Use of Performance-Based Contracting are Very Significant		
Performance Work Statement (PWS) or Statement of Objective (SOO)	A PWS describes the specific requirements that the contractor must meet in performance of the contract in results-oriented, not process-oriented, terms.	The process of attempting to develop a performance-based SOW, when performed by a Federal Government team involving Federal contracting and program (technical and management) representatives, will lead to an improved understanding and definition of what is really required in a given situation.
	An SOO is a summary of key goals, outcomes, or both that are incorporated into PBAs. An alternative to the PWS requires the contractor to propose the requirements standards and measures. (Government writes the SOO and the contractor proposes a PWS).	
Performance Indicators and Standards	An indicator is an essential characteristic of acceptable performance.	An improved, clear definition of performance requirements will provide offerors with a stable basis to compete and submit responsive proposals.
	A standard is a definite level or degree of quality against which performance can be measured.	
	This information must be provided in the QASP and may also be provided in the PWS and the Performance Requirements Summary (PRS).	
Acceptable Quality Level (AQL)	The AQL establishes a maximum leeway, allowable error rate, or variation from the standard.	Use of performance requirements, quantitative and qualitative, can facilitate the use of performance incentives in many contract situations.
	The AQL is used to measure the reliability of the contractor's output generating process.	
Performance Requirements Summary (PRS)	The PRS is a summary listing of the tasks or deliverables, the performance standards, the AQLs, the quality assurance surveillance methods to be used, and the incentives to the contractor.	The source-selection process will be more accurate and focused because proposal responses can be measured against specific performance requirements contained in the PWS or SOW.
Quality Assurance Surveillance Plan (QASP)	The QASP outlines the methodology to monitor performance against standards in the PWS.	Special attention is given to the development of quality assurance plans (with associated metrics) to be applied in measuring constructive performance.
Appropriate Incentives and Disincentives	Incentives and disincentives applied to contractor performance may be monetary or nonmonetary. The level of incentive or disincentive should relate directly to the value of the task outcome.	Performance-based orders provide significant opportunity to create performance incentives (with downside risks), which can result in higher levels of quality and value delivered by the contractor.

Summary—STG offers a well-organized approach and an experienced team. Both are committed to Army partnership and are supported and maintained by quality processes and procedures. We can effectively and efficiently manage IDIQ PBCs using multiple subcontractors, for increased benefit to the Army.

7.0 ORDERING INFORMATION

Ordering—Ordering under the contract is decentralized, and is authorized to meet the needs of the Army, DoD, Foreign Military Sales Program, and other Federal agencies. Orders may be





placed by any Ordering Contracting Officers within the aforementioned agencies against this contract. No agency pass-through or service fees are associated with this contract. Individual task orders will be awarded by the Ordering Contracting Officers.

The Army's complete instructions and requirements for the use of the ITES-2S contract are available and maintained online by ITEC4.

The ASCP it e-mart, <https://ascp.monmouth.army.mil>, provides the authoritative ITEC4 Ordering Guidelines, forms, example SOW, PWS and SOO, formats, and other useful links to aid order development.



8.0 CONTACT AND PAYMENT INFORMATION

POINTS OF CONTACT

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Stacey Kannon, Senior Contracts Administrator
703.691.2480 Ext. 292
skannon@stginc.com

THE STG ITES-2S ORDERING SITE

The STG ITES-2S website's address is www.ites-2S.com

PAYMENT INFORMATION

Cage Code: OXMZ5

Contractor's Administrative Address:

STG, Inc.
11710 Plaza America, Suite 1200
Reston, VA 20190

Electronic Funds Transfer (EFT) payment shall be made as follows

Financial Institution Address:

BB&T Bank
9658 Baltimore Ave, Suite 207
College Park, MD 20740

Routing Transit Number: 054001547

Depositor Account Number: 5162474598

If not paying via EFT, payment shall be made to the Contractor's designated address:

Accounts Receivable
STG, Inc.
11710 Plaza America Drive, Suite 1200
Reston, VA 20190